

2021 Priority Based Budgeting - Governance Programs

Attachment Q

Department	Division	Quartile	ProgName	NonPersonnel	Personnel	Total 2021 Proposed Budget
City Attorney	City Attorney	2	Collective Bargaining - CAO	7,393	9,266	16,659
		2	Contracts	56,406	279,375	335,781
		2	Legal Advice and Support	18,744	400,986	419,730
		2	Ordinances	8,444	113,259	121,703
		3	Citywide Projects Support - CAO	7,052	156,633	163,685
		3	Council Administrative Support - CAO	2,320	99,102	101,422
		3	Litigation	32,441	79,807	112,248
		3	Oil and Gas Coordination - CAO	1,299	25,102	26,401
		4	Bankruptcy	742	16,197	16,939
		4	Collections	186	7,069	7,254
	City Attorney - Public Safety	2	Collective Bargaining - CAO	740		740
		2	Contracts	771	18,199	18,970
		2	Legal Advice and Support	818	145,594	146,412
		2	Ordinances	753		753
		3	Citywide Projects Support - CAO	754	9,100	9,854
		3	Council Administrative Support - CAO	746		746
		3	Litigation	750	9,100	9,850
		3	Oil and Gas Coordination - CAO	740		740
City Council	City Council	4	Bankruptcy	740		740
		4	Collections	739		739
		1	Council Administrative Support	161,308		161,308
City Manager	City Manager	1	Council Meeting Administration	24,069	96,885	120,954
		3	Citywide Projects Support - City Council	22,573		22,573
		1	Applications		12,253	12,253
		1	Citywide Projects Support - CMO	59,786	415,985	475,771
		1	Council Meeting Administration - CMO	1,861	93,624	95,485
		1	Leadership & Supervision - CMO	48,104	323,836	371,940
		1	Website		110,278	110,278
		3	Council Administrative Support - CMO	2,185	89,350	91,535
		3	Customer Satisfaction Survey	283	7,334	7,617
		4	Employee Activities	162	4,596	4,758
Community Services	Non Departmental	4	Employee Recognition	283	8,422	8,705
		4	Legislative Affairs - CMO	2,284	35,965	38,249
		1	Citywide Projects Support - CMO	82,842		82,842
		3	Sick Conversion	708,736		708,736
		4	Employee Activities	7,600		7,600
		4	Employee Recognition	12,550		12,550
	Children, Youth and Families	2	Boards & Commissions Support - AIPP	2		2
		2	Boards & Commissions Support - CDBG	2		2
		2	Boards & Commissions Support - CS Director	2		2
		3	Boards & Commissions Support - CYF	3,806	7,354	11,160
		3	Boards & Commissions Support - Golf	2		2
		3	Boards & Commissions Support - Museum	2		2
		3	Boards & Commissions Support - Rec	2		2
		2	Boards & Commissions Support - CS Director	4,048	33,186	37,234
		2	Boards & Commissions Support - CDBG	200	12,288	12,488
		2	Boards & Commissions Support - AIPP	104	4,139	4,243
Community Services	Museum - Administration	3	Boards & Commissions Support - Museum	4,753	19,427	24,180
		2	Boards & Commissions Support - AIPP		12,227	12,227
		2	Boards & Commissions Support - AIPP	339		339
		3	Boards & Commissions Support - Museum	339		339

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Department	Division	Quartile	ProgName	NonPersonnel	Personnel	Total 2021 Proposed Budget	
Community Services	Museum - Discovery Days	3	Boards & Commissions Support - Museum		768	768	
	Museum - SCFD Grant	3	Boards & Commissions Support - Museum		2	2	
	Recreation - Administration	3	Boards & Commissions Support - Rec	440	4,903	5,344	
	Recreation - General Programs	3	Boards & Commissions Support - Rec		3,390	3,390	
	Recreation - Golf Administration	3	Boards & Commissions Support - Golf		5,522	5,522	
External Services	Airport	3	Boards & Commissions Support - Airport	28,521	6,791	35,312	
	Building Permits and Inspections	3	Boards & Commissions Support - PDS	6,599	33,570	40,170	
	Code Enforcement	3	Boards & Commissions Support - PDS	30		30	
	Facilities Maintenance	1	Facilities Maintenance, Safety, and Security	780,881	427,028	1,207,909	
		2	Utilities	711,359	1,385	712,744	
		4	Lease of Employee Parking Downtown	25,193	1,385	26,578	
	Facilities Operations	1	Facilities Maintenance, Safety, and Security	640,081	1,036,678	1,676,759	
	Planning and Development Services	3	Boards & Commissions Support - PDS	6,631	127,865	134,496	
	Finance	Accounting	1	Payroll Processing	57,558	143,706	201,265
			2	Audit Coordination	105,047	85,702	190,748
2			Debt Management/Capital Funding	6,514	24,984	31,498	
2			Financial Reporting	37,202	126,890	164,092	
2			Internal Controls	66,654	286,100	352,754	
2			Investments	6,987	13,562	20,548	
3			Accounts Payable	44,495	96,148	140,643	
3			Accounts Receivable/Collections	12,454	35,412	47,866	
Budget			1	Additional Appropriations	287	63,391	63,678
			1	Budgeting	26,677	164,260	190,937
		1	CIP Amendments	173	7,587	7,759	
		1	CIP Development	305	16,803	17,107	
		2	Fiscal Analysis	5,328	260,994	266,322	
		Finance Administration	1	Budgeting	2,684	77,090	79,774
			1	Debt Management/Capital Funding	753	14,334	15,088
			2	Collective Bargaining - Finance	283	2,048	2,330
			2	Financial Reporting	1,050	9,592	10,642
			2	Investments	85,242	30,716	115,958
2			Pension Administration	2,807	62,504	65,311	
3			GID Support	58	2,048	2,106	
3			LDDA Support - Finance	603	10,239	10,842	
3			Leadership & Supervision - Finance	8,598	18,845	27,443	
4			Pool Cars	14,285		14,285	
Finance Administration - Information Desk		4	Sales Tax Reporting	231	8,191	8,422	
		2	Cashiering/cash receipts		17,609	17,609	
		4	Information Desk	10,790	44,715	55,505	
		Finance Administration - Sales Tax	3	Licensing	14,551	17,208	31,759
			3	Sales Tax Collections	7,721	62,956	70,677
			4	Processing Returns	12,715	45,783	58,498
			4	Sales Tax Auditing	104,162	34,585	138,746
			4	Sales Tax Customer Service	14,538	65,458	79,997
		Finance Administration - Treasury	4	Sales Tax Reporting	6,029	50,718	56,747
			1	Daily deposit/Balancing/Banking	9,654	63,890	73,544
2			Banking Services	100,000		100,000	
2			Cashiering/cash receipts	31,716	132,602	164,318	
4			Information Desk		6,097	6,097	
Risk Management		2	Loss Control (Claims)	39,369	155,684	195,053	
		2	Loss Prevention		1,953	1,953	

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Department	Division	Quartile	ProgName	NonPersonnel	Personnel	Total 2021 Proposed Budget
Finance	Risk Management	2	Risk Management	6,229	138,596	144,824
		4	Wellness		1,953	1,953
	Risk Management - Safety	2	Emergency Management - Risk	848	10,799	11,647
		2	Loss Prevention	28,424	105,839	134,262
		3	Environmental Response	1,921	5,996	7,918
	Risk Management - Wellness	4	Wellness	11,955	75,816	87,771
		3	Calculating and Producing Monthly Bills	414,947	209,997	624,944
	Utility Billing	3	Collections Activity	614,948	426,998	1,041,947
		4	Connecting and Disconnecting Service	183,735	310,492	494,226
	Utility Billing - Mail Delivery	4	Process City Mail	14,369	56,310	70,679
Human Resources	Human Resources	1	Benefits Administration	42,899	158,637	201,535
		1	Collective Bargaining	10,405	50,402	60,808
		1	Compensation Administration	44,595	164,549	209,143
		1	Employee / Labor Relations	29,730	122,866	152,596
		1	Records Management	11,892	30,901	42,793
		1	Regulatory Compliance - HR	47,662	138,147	185,809
		1	Staffing and Recruitment	63,439	117,102	180,541
		2	Training and Development/Organizational Development	19,724	73,557	93,281
		2	Volunteer Management - HR	1,486	5,188	6,674
		4	Recognition Program	5,946	15,616	21,562
		4	Tuition Reimbursement	34,459	11,535	45,994
Public Safety	Public Safety Administration - Public Safety Chief	4	Peer Support	21,246	14,730	35,976
		4	Peer Support	3,600		3,600
Shared Services	City Clerk	1	Council Agenda Management	19,917	39,203	59,121
		1	Leadership & Supervision		28,690	28,690
		1	Records Management--Central Records and File Management	43,971	31,143	75,114
		1	Records Management--Citywide Records Program Administration	39,503	38,566	78,069
		1	Records Management--Open Records Research Requests	9,055	25,158	34,212
		2	Boards & Commissions Support	5,296	14,592	19,888
		2	Citywide Projects Support	1,130	6,579	7,708
		3	Council Support	2,473	33,515	35,988
		3	Pension Elections	26	2,201	2,227
		3	Records Management--Recording	8,958	10,314	19,272
		4	Legislative Affairs	12	1,824	1,837
	City Clerk - Election Voter Registration	1	Council Agenda Management		163	163
		1	Records Management--Central Records and File Management		1,249	1,249
		1	Records Management--Citywide Records Program Administration		1,954	1,954
		1	Records Management--Open Records Research Requests		1,249	1,249
		3	Council Support		163	163
		3	Records Management--Recording		543	543
	ETS - Applications	1	Applications	121,412	840,153	961,565
		1	Device Management & Support	13,743	48,608	62,351
		1	Network Reliability	1,257	9,282	10,539
		1	Security Systems	4,005	33,699	37,704
		1	Server Infrastructure	16,178	126,962	143,140
		1	Website	14,764	4,641	19,405
		2	ETS Leadership and Support	9,817	32,286	42,103
		2	Phone System	1,021	6,457	7,478
	ETS - Operations	1	Applications	180,681	44,039	224,720
		1	Device Management & Support	324,191	449,192	773,383
		1	Network Reliability	58,945	94,092	153,037

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Department	Division	Quartile	ProgName	NonPersonnel	Personnel	Total 2021 Proposed Budget
Shared Services	ETS - Operations	1	Security Systems	65,565	108,707	174,273
		1	Server Infrastructure	112,381	187,091	299,472
		1	Website	2,592	5,650	8,241
		2	ETS Leadership and Support	103,496	91,168	194,664
		2	Phone System	23,845	37,553	61,398
	ETS - PC - Replacements	1	Device Management & Support	217,182		217,182
	ETS - Telephone	1	Security Systems	141,827	127,455	269,282
		2	ETS Leadership and Support	42,548	18,833	61,381
	Fleet	1	Applications	9		9
		1	Contract Administration	9		9
		1	Council Agenda Management	9		9
		1	Device Management & Support	9		9
		1	Disaster Recovery	9		9
		1	Leadership & Supervision	9		9
		1	Network Reliability	9		9
		1	Purchasing Services	9		9
		1	Records Management--Central Records and File Management	9		9
		1	Records Management--Citywide Records Program Administration	9		9
		1	Records Management--Open Records Research Requests	9		9
		1	Security Systems	9		9
		1	Server Infrastructure	9		9
		1	Website	9		9
		2	Accidents	160,899	74,636	235,535
		2	Boards & Commissions Support	9		9
		2	Budget and Fleet Lease Rates	151,373	69,397	220,770
		2	Citywide Projects Support	9		9
		2	Citywide Projects Support - Recovery Office	9		9
		2	ETS Leadership and Support	9		9
		2	Fuel Infrastructure Management	51,451	59,686	111,137
		2	P-Card Program	9		9
		2	Phone System	9		9
		2	Radio and Radio Infrastructure Management	128,087	7,000	135,086
		2	Vehicle Infrastructure Management	25,989	34,465	60,453
		2	Vehicle Purchases/ Vehicle Salvage	154,195	95,416	249,611
		3	Building and infrastructure Management	68,490	15,881	84,370
		3	Compressed Natural Gas (CNG) Fueling Management	11,143	12,491	23,634
		3	Council Support	9		9
		3	Database Management	104,645	54,959	159,604
		3	Federal and State Regulatory Reporting	11,185	13,780	24,965
		3	Fuel Management	575,660	13,780	589,440
		3	Pension Elections	9		9
		3	Records Management--Recording	9		9
		3	Surplus Disposal	9		9
		3	Vehicle Repairs, Vehicle Sublet, and Vehicle Preventive Maintenance	1,234,878	998,086	2,232,964
		4	Cell Phones	9		9
		4	Legislative Affairs	9		9
		4	Parts Management	48,695	28,586	77,281
		4	Parts Purchase and Inventory	846,783	111,770	958,553
		4	Vendor Maintenance & Outreach	9		9
	Purchasing	1	Contract Administration	14,889	149,304	164,192
		1	Purchasing Services	28,924	350,564	379,488

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Department	Division	Quartile	ProgName	NonPersonnel	Personnel	Total 2021 Proposed Budget
Shared Services	Purchasing	2	P-Card Program	6,180	79,868	86,048
		3	Surplus Disposal	2,594	5,607	8,201
		4	Cell Phones	11,877	8,481	20,359
		4	Vendor Maintenance & Outreach	1,481	15,475	16,956
	Recovery Office	1	Disaster Recovery	43,238	31,936	75,174
		2	Citywide Projects Support - Recovery Office	10,614	15,237	25,851